



**Minutes of the meeting of the Somerton Parish Council held on
26th May 2020 by Zoom Videoconference due to the Covid19 pandemic restrictions**

Present: - Alison Smith [chair], Neil Good, Andy Corner, John Gatley, Neil Clare

Members of the public : Rosemary Arnold, Ruth Power, Cllr Mike Kerford-Byrnes, Martin Lipson

In attendance: Cathy Fleet (Clerk)

05.20.01 No apologies had been received

05.20.02 **Declarations of Interest :** There were no declarations of interest.

05.20.03 **Minutes of the last meeting** held on 28th January 2020 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

05.20.04 **Public Participation :** Martin Lipson was attending the meeting in an advisory capacity as chair of MCNP regarding Agenda Item 7, Heyford Park Master plan

05.20.05 **Clerk's Report and Actions from previous meeting**

| No | Action | Owner | Update |
|----------|--|-------|-------------|
| 11.19.05 | AS to draft letter to Damien re his hours | AS | completed |
| 11.19.07 | AS will speak to Jeremy Brown and ask for permission for a working party to clear the area around the monument | AS | See below * |
| 01.20.06 | contact Paul Devine at OCC to request that the village is swept asap. | | Completed |
| | AS to draft letter for submission to CDC Planning Enforcement regarding car racing activity on the Base | AS | outstanding |
| 01.20.09 | CF to send letter of objection to the Great Wolf proposal to CDC | CF | completed |
| 01.20.10 | NG to close the Barclays deposit account | NG | Outstanding |

* AS had spoken to Jeremy Brown who declined the offer of a working party to be formed to clear the area around the monument. AS to respond to resident who raised the complaint and suggest they contact English Heritage as it is not a PC matter..

05.20.06 **Highways**
AS to file an Enforcement Notice with CDC regarding Car Chase Hero's use of the base and the hours and number of times per year they are allowed to use it

05.20.07 Heyford Park Master Plan

The deadline for submissions to CDC regarding the Heyford Masterplan is 29th May and ML advised that 'material considerations' will be taken into account, e.g. noise. Items to be considered in the response to be sent are :

- Footpath/Liesure Route - Dorchester are proposing a new footpath which would go through Troy Farm - if more people from the new housing at Heyford Park are to be using the footpath it requires upgrading so S106 money could be requested.
- Footpaths on lanes - none of the roads around the village have adequate footpaths
- Tower and Zip wire - an objection could be made to this as it may be considered unnecessary and undesirable on the ground of visual obstruction and noise or it could be accepted but request for a limit on usage. It was agreed to accept and request a limit on usage.
- Filming - It was agreed to re-submit the objections made in 2018 on the grounds of noise and light pollution.

Other considerations are the use of hangers - Dorchester want to use them for distribution and storage - there needs to be restrictions on use e.g. no nights or weekends.

Planting of trees to provide a buffer had been promised by Paul Silver but have never materialised.

The use of lorries on the perimeter road which is parallel to the bridleway is unsafe for horses and riders on the bridleway - traffic needs to be restricted on the perimeter road.

ML will cross reference these concerns in the MCNP's submission to CDC.

Traffic calming measures - £50K has been allocated to the original villages and £25K to Somerton and Fritwell.

AS will draft a response to CDC and submit to Andrew Lewis before the deadline.

05.20.08 Somerton Support Fund

SSE have made grant funding of £2700 available to the Somerton Support Fund (to be known as Somerton Resilience Group). The following residents have been invited to become Trustees:

Alison Smith

Peter Clarke

Helen Holman

Sue Moir

Nick Rowe

Cathy Fleet has been asked to act as Administrator/Responsible Financial Officer.

The formation of the group and the appointment of the Trustees was approved by the Parish Council.

05.20.09 Planning

The following planning documents had been received:

19/02279/F Portway Cottage - APPROVED

20/00482/F - 7 West View - retrospective erection of 2.3m fence - No Objection

05.20.10 Finance : The following accounts were approved for payment and will be authorised on the Unity website by AS and NG

| Payee | Details | Amount | VAT | Note |
|---------------|---------------------|--------|-------|------|
| Cathy fleet | clerk salary April | 156.26 | | s/o |
| Cathy Fleet | wfh allowance April | 9.00 | | s/o |
| Cathy Fleet | expenses April | 10.00 | | s/o |
| CDC | dog bin emptying | 60.06 | 10.01 | |
| Valley News | subscription | 131.00 | | |
| Cathy Fleet | clerk salary May | 156.26 | | s/o |
| Cathy Fleet | wfh allowance May | 26.00 | | s/o |
| Cathy Fleet | clerk expenses | 39.90 | | |
| Damien Gayler | Playground £150 | | | |
| | Village £50 | 200.00 | | |

It was noted that the Barclays Deposit account has still not been closed and has a balance of £4.25. NG to action.

NALC guidelines have been issued increasing the home working allowance for clerks to £26 per month and this was approved by the PC. CF to inform payroll.

Andy Corner, John Gatley and Neil Clare still have not completed the paperwork required to enable them to authorise payments on Unity Bank website. It appears that Neil Clare was not set up originally, **AS to complete his paperwork. AC and JG to follow up their own paperwork.**

Due to the Covid19 pandemic an extension of time has been granted by the government for the submission of end of year accounts and AGAR to Moore, the external auditor. The accounts and AGAR must be approved and published by 31st August 2020, the public rights period must commence on or before 1st September and the final audited accounts and external auditor certificate to be published by 30th November.

Date of next meetings (times and venues tbc)

28th July

29th September

31st November

There will be no Annual Parish Meeting or Annual Meeting of the Parish Council due to Covid19 pandemic restrictions.

Signed Alison Smith (Chair) Date

ACTION LIST SUMMARY

| No | Action | Owner |
|-----------|--|--------------|
| 01.20.10 | NG to close the Barclays Deposit account and transfer funds to Unity Bank | NG |
| 05.20.06 | AS to file an Enforcement Notice with CDC regarding Car Chase Hero's use of the base and the hours and number of times per year they are allowed to use it | AS |
| 05.20.10 | AS to respond to CDC regarding the Heyford master Plan | AS |