



## Agenda & Summons to Parish Councillors and invitation to Members of the public

Tuesday 28th September 2021 at 7.30 in Somerton Village Hall

**Please book attendance with the parish clerk, [parishclerk.somerton@gmail.com](mailto:parishclerk.somerton@gmail.com) or on 07989 398 838**

1. **To receive apologies for absence**
2. **Declarations of Interest** - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
3. **To receive the minutes of the last meeting** – 3rd August 2021
4. **Public Participation** - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
5. **Clerks Report** To receive update and report on actions from previous meeting

No	Action	Owner	Update
06.21.06	AS will liaise with Community First, share the questionnaire and set a date for a working group after the summer break	AS	
03.21.14	Closure of Barclays account - On-going. NG has identified a time when he will be able to attend Barclays Bicester to complete the account closure	NG	
03.21.14	Unity Account - AS will deliver all documentation to AC for him to sign and return.	AS	
06.21.06	PWLB application - AS will contact CDC for assistance with precept figures	AS	
08.21.06	AS to draft budget for 2022	AS	
08.21.07	CF to contact CDC to arrange for the bottle bank to be emptied fortnightly	CF	Completed
08.21.08	CF to provide format for email addresses All councillors to set up gmail email accounts CF to set up G-drive	CF ALL CF	
08.21.09	NG to report the damaged wall on Fix My Street and request it is repaired	NG	
	Respond to CDC consultation regarding governance and request additional councillor and	CF	completed

- 6 **Email review** To receive update - MailChimp
- 7 **Bus Shelter** To discuss recent letter received, and discuss future of bus shelter
- 8 **SARA** To receive update on PWLB application
- 9 **Play Area** To discuss ROSPA report -action needed
- 10 **MCNP** To receive update

Parish Clerk : Cathy Fleet  
email: [parishclerk.somerton@gmail.com](mailto:parishclerk.somerton@gmail.com)  
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- 11 **Highways** To discuss BHS signs
- 12 **Planning** To review and consider recent planning applications/decisions
- 13 **Finance**
  - To approve accounts for payment
  - To approve quarterly accounts
  - To receive update on Somerton Resilience Fund Bank Account
  - To receive update on closure of Barclays Account

14 **Dates of next meetings**  
30th November 2021

**Proposed dates for 2022** - last Tuesday of alternate months

25th January  
29th March  
31st May  
26th July  
27th September  
29th November

To agree the above dates. Clerk to book village hall for all meetings

**Other matters** to advise of items for next meeting or for information only

A handwritten signature in black ink, appearing to read "Cathy Fleet", written over a horizontal line.

**Cathy Fleet** - Parish Clerk - **01869 347000**

Public & Press are invited to attend