



Agenda & Summons to Parish Councillors and invitation to Members of the public
25th July 2023
at 7.30 pm in the Village Hall

1. **To receive apologies for absence** : Kay Bishop
2. **Declarations of Interest** - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
3. **To receive the minutes of the last meetings** – 9th May and 13th June 2023
4. **Public Participation** - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
5. **Clerks Report** To receive update and report on actions from previous meeting

No	Action	Owner	Update
Sept22.01	AC to visit home owners regarding the dumping of rubbish on the footpath behind the village hall.	AC	A letter will be sent to home owners asking them to clear the rubbish. AS to obtain addresses. CF to draft letter. AC to provide quote for clearing the rubbish. AS has a list of people to write to and has drafted a letter to home owners. A quote is awaited from AC. May 23 – on-going
Jan23.03	Dog bin - AC to install bin. CF to inform CDC for emptying purposes	AC CF	On-going
Mar23.01	Aston View traffic – NG to contact PCSO Louise Beaumont for advice (Google)	NG	May update – AS to contact Head of Planning at CDC to discuss.
Mar23.02	Traffic measures - AS to share draft Traffic Measures plan	AS	Pending
Mar23.03	Traffic sub committee - AS to send WhatsApp message asking for volunteers	AS	Outstanding
Mar23.04	MCNP Review - Bryony offered to collate photos which had been shared on WhatsApp and request contributions	Bryony	On-going
May23.01	DC and KB to carry out research to write a policy.	DC/KB	
May23.02	Mirror on Water Street - TC to attempt cleaning the mirror.	TC	
May23.01	Parish liaison meeting - CF to respond to CDC. AS and KB to attend the meeting.	CF	

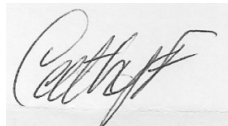
- 7 Grievance/Complaints Procedure**
To approve and adopt policy
- 8 Meeting feedback**
Parish liaison meeting feedback (AS/KB)
Councillor training (KB)
Grant applications (BA)
MCNP meeting (DC/AS)
Roles & Responsibilities (DC)
- 9 Communications**
MailChimp emails
Membership of PC WhatsApp group
Valley News Updates
Website – management update – any volunteers?
WhatsApp messages to village
- 10 Highways**
Drainage (AS)
SID figures to report at meetings (TC)
Traffic measures AS / DC summery, consultation
Verge Grass cutting Policy update. (DC & KB)
- 11 Village Clean Up**
update:work gang requested Dave Catling and Paul Wilson
- 12 Playground**
Update on fundraising (BA)
- 13 Website**
Management update – volunteers to be found
- 14 SARA**
to receive update (AS + BA)
- 15 Planning**
To discuss any recent planning applications
- 16 Finance**
To Approve accounts for payment
To approve quarterly report
Progress on Unity applications
Banking and savings account with interest

Date of next meetings

Meeting dates for 2023

26th September, 28th November**Other matters**

to advise of items for next meeting or for information only



Cathy Fleet – Parish Clerk – **07989 398 838**

Public & Press are invited to attend