



**Agenda & Summons to Parish Councillors and invitation to  
Members of the public  
28<sup>th</sup> November 2023  
at 7.30 pm in the Village Hall**

1. **To receive apologies for absence**
2. **Declarations of Interest** - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
3. **To receive the minutes of the last meeting** – 26<sup>th</sup> September 2023
4. **Public Participation** - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
5. **Clerks Report** To receive update and report on actions from previous meeting

No	Action	Owner	Update
Sept22.01	AC to visit home owners regarding the dumping of rubbish on the footpath behind the village hall.	TC	<b>On-going £500 quote received for clearing rubbish. TC to obtain further quotes and clarify AC quote and report back.</b>
July23.03	<b>Website</b> - BAD/AS/CF/TC to refresh website – meeting to be arranged. TC to update website calendar	BAD/AS/CF/TC TC	On-going <b>Meeting will be arranged with Nick Thomas to discuss updating the website.</b>
July23.04	<b>Stile between Water Street/Church Street footpath</b> - BAD to speak to landowner and see if the stile could be changed to a kissing gate.	BAD	Landowner will consider fitting a gate. 25% of cost is available from OCC, PC have agreed to contribute 25%. Agreed in principle to move forward, Ruth Power to find out costs, installation and OCC contribution. AS will present info to landowner for further discussion
July23.015	<b>SARA</b> - AS will share the TP1 form for approval by councillors.	AS	Form is not yet finalised, awaiting for landowners solicitor to produce final version,
Sept23.01	<b>Transport grants</b> - To be put in newsletter and AS will register interest	AS	
Sept23.02	<b>Drainage &amp; flooding</b> - AS to email Nick Watson	AS	

	introducing NC and in future NC to lead on this item.		
Sept23.03	<b>MCNP – AS to arrange Community Engagement meeting for revised plan.</b>	AS	
Sept23.04	<b>Playground - AS and B-AD to compose a letter to local groups asking for help with funding</b>	AS/BA-D	

- 7 Budget/Precept** To discuss and approve
- 8 Highways** To discuss and approve purchase of SID for Water Street  
Feedback on survey re grass verges  
To discuss SID figures
- 9 Meetings** To receive update on meetings attended, including OCC Charter
- 10 MCNP** To receive update
- 11 SARA** To receive update
- 12 Standing Orders** To approve draft update
- 13 Risk Assessment** To approve draft update
- 14 Planning** To discuss any recent planning applications
- 15 Finance** To Approve accounts for payment  
To approve Clerk pay increase in line with NALC guidelines  
To agree reimbursement of babysitting costs for councillor attendance at meetings

**16 Date of next meetings - to discuss and finalise**

Proposed dates for 2024 – last Wednesday of alternate months

31st January

27<sup>th</sup> March

29<sup>th</sup> May (this is bank holiday week so date may change)

31st July

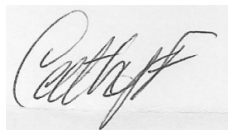
25<sup>th</sup> September

27<sup>th</sup> November

APM and AMPC TBC

**Other matters**

to advise of items for next meeting or for information only



**Cathy Fleet – Parish Clerk – 07989 398 838**

Public & Press are invited to attend